

THE CITY OF SALISBURY
HUMAN RESOURCES DEPARTMENT
City Office Building
132 North Main Street, 2nd Floor
P. O. Box 479
Salisbury, NC 28145-0479



EMPLOYMENT OPPORTUNITIES

Junior Network Administrator

Your Career, Your Community

As a Junior Network Administrator in the City of Salisbury, you can make a difference! The City is seeking motivated candidates who will maintain systems, perform troubleshooting, and correct problems. Responsibilities include the maintenance and troubleshooting of emergency services computers, in car peripherals, and associated software, assessment and fulfillment of organizational technical needs, acting as the first point of escalation for technical help desk requests, and assisting senior IT staff with day to day operations and projects; which include but are not limited to administering firewalls and network infrastructure; administering a Microsoft environment consisting of DC's, File, Database and Exchange servers; administering overall network and server security; maintaining and monitoring system and device logs; installing, activating, and testing equipment required for successful implementation. Join our team for a rewarding career that includes many benefits such as: 401K, Wellness Clinic, Insurance and more.

Minimum Requirements:

- Bachelor's degree with coursework in telecommunications, or related field and considerable experience or equivalent combination of education and experience
- Experience with emergency services technology solutions is preferred.
- Must have a valid NC Driver's License and a good driving record
- Requires general knowledge of networking and Microsoft environments; as well as skill in the installation, repair, and maintenance of information technology systems.
- Ability to maintain required records; ability to communicate ideas effectively, both orally and in writing; ability to identify and correct problems as they arise; ability to establish and maintain effective working relationships with city officials, department personnel, customers, and consultants
- Must be readily available to assist with 24/7 emergency on site calls

Closing Date: Open Until Filled

First Review of Applications: September 28, 2020

Salary range: \$49,051.31 - \$60,370.84

Please apply online at www.salisburync.gov/hr

For questions please call/visit:

City of Salisbury Human Resources Department, City Office Building, 132 North Main Street, 2nd Floor.

Phone: (704) 638-5217.

The City of Salisbury prohibits discrimination on the basis of race, color, national origin, sex, veteran status, sexual orientation, religion, age or disability in employment or the provision of services.

The City of Salisbury is a Drug Free Workplace